

Infirmary Health Rotation Checklist

(For instructor use only; checklist does not need to be sent to Infirmary Health facility contact person)

Dates of clinical rotation: _____

Day(s) of the week: _____

School/University: _____

Program coordinator: _____

Instructor(s): _____

Unit(s): _____

ALL REQUIRED PAPERWORK AND EDUCATION REQUIREMENTS (must be completed and turned in to the Infirmary Health contact person every semester at least 2 weeks prior to clinical start date in order to obtain an appointment to get name badges and parking decals).

- _____ 1. Infirmary Health Student Information Form (Excel spreadsheet)
- _____ 2. I Heard, Read and I Understood
 - One form for each student in clinical group
 - One form for instructor
- _____ 3. Instructor Compliance Statement for each instructor
- _____ 4. LifeCare/Epic Access Request Form
- _____ 5. Clinical Rotation Schedule
- _____ 6. Clinical Form
- _____ 7. Medication Dispensing System Education (instructors only)
- _____ 8. Obtain ID badges and parking permits at Employee Service Center
- _____ 9. Complete Instructor and Student Evaluations at the end of clinical rotation